**University Scholar Application- Substitution Request Form**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Requests for course substitutions must be included in your Plan of Study Comparison form. Your Discussion of Plan of Study should explain how the proposed substitution(s) will further the objectives of your University Scholar Project. *This form must be typed.*

**Major Substitution Requests**

Students may propose graduate, advanced and appropriate related courses as substitutions for major requirements. **Major substitution requests must be approved by the student’s Advisory Committee** at the time of application as indicated by the signatures on the cover sheet.

*Note: Students in majors requiring certification or accreditation should consult with their school or college to ensure compliance.*

|  |  |
| --- | --- |
| Normal Req: Department, Course Number, Title | Proposed Sub: Department, Course Number, Title |
|  |  |
|  |  |
|  |  |
|  |  |

Justification:

|  |
| --- |
|  |

**General Education Requirement Substitution Requests**

Students who have not completed all of their General Education requirements may wish to substitute courses pertinent to their Plan of Study for General Education courses. Substituted courses should be in the same general field as the requirement. **General Education Requirement substitution requests must be endorsed by the student’s Advisory Committee** (indicated by signatures on cover sheet) and **are approved or denied by the University Scholar Committee at the time of admission.**

*Note: Students in majors requiring certification or accreditation should consult with their school or colleges to ensure compliance.*

**University Scholar Application- Substitution Request Form (cont’d)**

1. Content Area:

Requested Course (Dept, Number, Title):

Explanation:

|  |
| --- |
|  |

2. Content Area:

Requested Course (Dept., Number, Title):

Explanation:

|  |
| --- |
|  |

3. Content Area:

Requested Course (Dept., Number, Title):

Explanation:

|  |
| --- |
|  |